



An agency of the National
Department of Human
Settlements

The Housing Development Agency (HDA) is a national public development agency that promotes sustainable communities by making well-located and appropriately planned land and buildings available for the development of housing and human settlements. As its primary activity, the Agency assembles and releases public, private and communal land for development. Its main objectives are to identify, acquire, hold, develop and release well-located land and buildings, and to provide project management support and housing development services. The HDA also intends to grow its mandate as a developer of human settlements. For more information about the HDA, please visit our website:

www.thehda.co.za.

The HDA has the following **five year fixed-term** contract position:

Regional Manager

Location: Johannesburg

Ref: RM/2016

Main Purpose: To plan and manage the delivery of a provincial programme in line with the agreements and service delivery standards.

Key Performance Areas: Strategic management: •Provide required and relevant information, insights and influence to the HDA strategic planning process •Participate in finalising the strategic plan and vision. **Contract management:** •Interpret the programming decisions taken at Board, Executive Committee and Steering Committee **meetings** •Develop implementation plans to ensure that work is done in the specific functional area. **Stakeholder engagement and consultations:** •Network with relevant role-players and make appropriate contact with public sector organisations •Consult with the relevant public sector bodies to identify areas of mandate alignment (to inform the structuring of operational programmes and plans) •Troubleshoot and unblock issues affecting execution of the HDA's work and services. **Provincial programme management:** •Manage overall support to ensure the effective functioning of the HDA's services in the province. **Financial management. Staff management. Compliance management:** •Manage implementation of work within established policies, systems, procedures, processes and practices.

Requirements: •A degree in Public Administration, Development Management, Planning Studies, Built Environment or an equivalent qualification •Ten (10) years' experience in a similar role will be an advantage, five years of which must have been at a senior management level •Three (3) years' proven and relevant experience in public sector planning and public programme implementation •Demonstrated experience in programme management - preferably in the human settlements sector •Knowledge, insight and demonstrated experience of the public sector human settlements and built environment development •Knowledge of legislation and policies regulating the human settlements sector and the built environment development •Management, communication and negotiation skills •A valid driver's licence and willingness to travel extensively.

Leadership Competencies: •Change management •Delivery leadership •Strategic and annual performance planning •Team leadership service competencies •Customer or citizen service and orientation •Networking •Relationship management •Stakeholder engagement •Team player. **Behavioural competencies:** •Conflict resolution and resilience •Decision making •Drive to deliver •Ethics and integrity •Influencing •Planning and organising •Problem analysis and solving •Professionalism •Systems and process thinking skills

Please forward a relevant CV in Microsoft Word format to lebo.mpeta@isilumko.co.za (Clearly marked with the reference number and title of the position).

Enquiries: Lebo Mpeta, tel. 011 267 2920.

CLOSING DATE FOR APPLICATIONS: 19 JUNE 2016

Should you not comply with the above requirements, your application will NOT be considered.

CVs received after the closing date will **NOT** be considered. Kindly take note that if you have not been contacted within fourteen (14) days of the closing date, please consider your application unsuccessful.

Conditions of Service: •The HDA is an equal opportunity employer •Appointments will be made in accordance with the HDA EE policy •The HDA reserves the right not to make an appointment.

Please do not send certificates, diplomas or testimonials. We thank all applicants for their interest. Communication will be conducted with short-listed applicants only.

Working for integration

www.thehda.co.za

www.ursoronline.co.z